

NATIONAL TAIWAN UNIVERSITY
Center for General Education
Regulations for the Establishment of the Faculty Evaluation
Committee

November 24, 2022 Passed by the General Education Committee at its 140th meeting
February 14, 2023 Passed by the 3,140th Administrative Meeting
March 08, 2023 Articles 1, 2, and 3 through 8 amended and promulgated
(Full amendment history at the end of this document)

Article 1 The National Taiwan University (“the University”) Center for General Education (“the Center”) formulates the *Regulations for the Establishment of the Faculty Evaluation Committee* (“the Regulations”) in accordance with Article 8, Paragraph 1 of the University’s *Guidelines Governing the Establishment of the Faculty Evaluation Committee for Each College and Center* for the purpose of establishing the Center’s Faculty Evaluation Committee (“the Committee”).

Article 2 The duties of the Committee are as follows:

1. The review of faculty members and research fellows’ qualifications for initial employment, assignment of rank, and term of employment
2. The review of faculty members and research fellows’ promotions and changes of appointment
3. The review of faculty members and research fellows’ dismissals, suspensions, non-renewals of appointment, and severance
4. The review of appointments of professors emeriti
5. The review of tenure extensions for professors
6. Other matters that require the Committee’s review in accordance with the applicable regulations

In order to recruit faculty members (research fellows) with outstanding academic/research achievements or from a specialized field that meets the center’s operational needs, the Center may submit cases directly to the Committee for review without referring them to the faculty evaluation committees of its subordinate divisions (offices, centers, or degree programs). Such faculty members (research fellows) shall be appointed upon review and approval by the Committee and the University Faculty Evaluation Committee.

Procedures for non-renewal of appointment or severance of those who fail a faculty member re-evaluation shall be handled by the Committee in accordance with the University’s *Faculty Evaluation Guidelines* and the Center’s *Faculty Evaluation Regulations*.

Where a faculty member’s (research fellow’s) violation of the *Teachers’ Act* is not severe enough to necessitate dismissal, non-renewal of appointment, or suspension, the case may be directly reviewed and processed by the Committee.

The Committee may move to modify a resolution passed by the faculty evaluation committee of a subordinate division (office, center, or degree program) if the resolution is manifestly inappropriate or clearly inconsistent

with applicable regulations. If necessary, the Committee may also invite concerned parties or representatives from its subordinate divisions (offices, centers, or degree programs) to attend meetings and make statements.

Article 2-1 Where a decision to reject a promotion issued by a faculty evaluation committee of a subordinate division (office, center, or degree program) of the Center is revoked and pending further review following a valid appeal or administrative remedial action, the review process shall be completed within the stipulated time frame. For cases with no defined time frame, the review shall be completed within three months starting from the day after the confirmation of valid grounds for the appeal or the delivery of notification that the original resolution has been revoked. All such cases shall be submitted to the Committee, which may directly review and process any cases that are not settled within the aforementioned time frame.

The Committee may move to establish an ad hoc case review committee to review cases of the type described in the preceding paragraph if the Committee deems it necessary to do so. The ad hoc case review committee shall be convened by the convener of the Committee, who shall also serve as the chair, and shall consist of at least five members, including the convener of the Committee and the convener of the original division's (office's, center's, or degree program's) faculty evaluation committee as ex officio members. The remaining seats shall be filled by faculty evaluation committee members from related divisions (offices, centers, or degree programs) based on the professional field of each case. The case review committees shall submit a review report along with their recommendations to the Committee for review within two months.

Article 2-2 The convener of the Committee may require a subordinate division's (office's, center's, or degree program's) faculty evaluation committee to convene and submit their resolutions for review by a stipulated deadline if they fail to reach a decision on cases of faculty dismissal, suspension, or non-renewal of appointment three months prior to appointment expiry. The Committee may directly review such cases if a subordinate division's (office's, center's, or degree program's) faculty evaluation committee fails to do so by the deadline or cannot operate normally due to a faculty dispute or other extraordinary circumstances.

Article 3 The Committee shall be composed of ex officio members and elected members.

1. Ex officio members shall include the Director of the Center, Dean of the Athletic Department, and Director of the Center for Teacher Education as well as the director of each of the Center's degree programs, with the Director of the Center serving as the convener and chair of meetings.
2. Elective members shall include 5–7 members elected from among the members of the General Education Committee, 2 members elected from among the full-time professors in the Athletic Department, and 1 member elected from among the full-time professors of the Center for Teacher Education.

Those who are expected to be abroad for more than six months in a given academic year may not be elected as members; those who have been elected shall have their membership revoked immediately.

Faculty members whose appointment is temporarily ongoing while their dismissal, non-renewal of appointment, or suspension is being processed may not serve as Committee members.

Article 4 For membership duration, the duration of an ex officio member's term on the Committee shall be the same as the term of their appointment to their position, whereas elected members shall serve a one-year term and may serve consecutively if re-elected.

Should a vacancy arise prior to the conclusion of a term, another member shall be elected in accordance with Article 3 herein to serve out the remainder of the term.

Article 5 The Committee shall convene at least once per academic year and may call interim meetings as necessary.

The Committee may only convene with at least two thirds of its membership in attendance, and a resolution may only be made with more than half of the attending members in concurrence, but the quorum and passing threshold for cases of dismissal, suspension, non-renewal of appointment, and severance shall be handled in accordance with the applicable provisions of the *Teachers' Act*.

Ex officio members who are unable to attend a meeting may appoint a non-member of the same faculty rank to attend on their behalf. Elected members, however, must attend meetings in person and may not appoint proxies.

The Committee may invite stakeholders to sit in on meetings and make a statement or present their opinions.

Committee members of a lower rank may not review cases involving the initial employment, promotion, or change of appointment of a faculty member of a higher rank.

Members shall recuse themselves from reviewing or voting for issues that may pose a conflict of interest. The chair of the Committee may move to recuse members who refuse to do so themselves.

Article 6 Matters related to faculty appointments by the Center shall be handled by the Committee in accordance with the Center's *Specific Rules for Faculty Appointment Reviews*.

Article 7 Matters related to faculty promotions at the Center shall be handled by the Committee in accordance with the Center's *Specific Rules for Faculty Promotion Reviews*.

Article 8 The Regulations shall be passed by the Center Affairs Meeting and the Administrative Meeting and then implemented on the date of promulgation.

[Full amendment history]

January 21, 1999	Passed by the General Education Committee at its 35 th meeting
February 09, 1999	Passed by the 2,092 nd Administrative Meeting
March 08, 2007	Passed by the General Education Committee at its 78 th meeting

March 27, 2007	Passed by the 2,473 rd Administrative Meeting
December 18, 2007	Passed by the 2,506 th Administrative Meeting
December 01, 2009	Passed by the 2,601 st Administrative Meeting
May 24, 2011	Passed by the 2,670 th Administrative Meeting
December 06, 2011	Passed by the 2,695 th Administrative Meeting
October 19, 2013	Article 5 amended in accordance with the resolution of the University Council at its 1 st meeting, fall semester, Academic Year 2013–14
October 14, 2014	Passed by the 2,830 th Administrative Meeting
October 17, 2015	Article 3 amended in accordance with the resolution of the University Council at its 1 st meeting, fall semester, Academic Year 2015–16
January 09, 2016	Article 2 amended in accordance with the resolution of the University Council at its 2 nd meeting, fall semester, Academic Year 2015–16
June 18, 2016	Article 2 amended in accordance with the resolution of the University Council at its 2 nd meeting, spring semester, Academic Year 2015–16
October 21, 2017	Article 2 amended and Articles 2–1 and 2–2 formulated in accordance with the resolution of the University Council at its 1 st meeting, fall semester, Academic Year 2017–18
February 27, 2018	Article 2–1 amended and passed by the 2,985 th Administrative Meeting
October 24, 2020	Articles 2, 3, and 5 amended in accordance with the resolution of the University Council at its 1 st meeting, fall semester, Academic Year 2020–21